

LIBRARY ASSISTANT 1 (part-time)

The Marshall Community Library is accepting resumes for a part-time Library Assistant 1 position. This position will average 15 hours per week, including days, evenings, and some Saturdays. Anticipated start date is November 4th, 2019. Wages will be based on experience and skills, starting at \$10/hr. with some benefits.

Minimum requirements for this position include a high school diploma or GED and one year of library or office experience using computer applications. The ideal candidate for this position will be able to work set hours each week, but allow for flexibility, have strong customer service and organizational skills, have the ability to communicate positively and effectively, and be committed to the goals of library service. Job duties, additional qualifications, and requirements can be found in the position description.

The position description is available at the Marshall Community Library, 605 Waterloo Rd., Marshall, WI 53559, and on the library website at www.marlib.org/employment. For consideration, submit resume by 5:00 PM on Friday, October 25th, 2019.

Send resume and cover letter to:

Callie Armstrong – Library Director
Marshall Community Library
605 Waterloo Road
Marshall, WI 53559

Or email c.armstrong@marlib.org (subject line should read RESUME)

Those chosen for an interview will be notified by October 28th, 2019, and will be required to complete a Village of Marshall application.

Village of Marshall is an EQUAL OPPORTUNITY EMPLOYER