

Marshall Community Library Board Meeting January 21, 2019

Meeting called to order by President Braithwaite at 5:00. Present - Director Armstrong, Braithwaite, Freidel, Riley, Wollner, Clayton, Michalak, and Village President Scheupbach. Absent - Gibbons, Hayden-Gardenier.

Motion by Wollner, second by Michalak to approve December 2018 minutes. Motion carried.

Financial Report - no CDs due this year.

Motion by Riley, second by Freidel to approve payment of bills. Motion carried.

Director's Report

1. Programs held have had excellent attendance.
2. Upcoming programs include Book Club, Jewelry Making, Local Author Book Talk, STEAM night at school which will feature an Escape Room, Woodcarving Class with Capital Area Carvers, and Find Art Show with prizes awarded from Friends of the Library.
3. Ten 30 x 60 folding, nesting tables on wheels have been ordered for a total of \$4843, with Friends donating \$800. They will be delivered and set up at the end of January or beginning of February.
4. Nickels Electric fixed the electrical box on the library sign on Jan. 14.
5. Director will now hand deliver checks to performers and to staff for reimbursements.
6. New flag halyard installed by Dept of Public Works.
7. Dept. Of Public Works changed lights bulbs in children's section. Director had to order some new bulbs.
8. US postage stamps increasing from \$.50 to \$.55.
9. Retirement payout discussed.
10. Library received \$117.84 from Village of Marshall for restitution for lost library materials in 2013.
11. New two-year contract signed with General Heating for service agreement.
12. Woodcarver will be getting new protective gloves.
13. Discussion regarding installing a bottle-filling/cooling/ filtered drinking fountain. Director will get more information.
14. Many libraries are going fine-free. Director will get more information for the Board.

Agenda Item 1 - Motion by Michalak, second by Wollner to move the April Library Board Meeting from April 15 to April 22. Motion carried.

Agenda Item 2 - Motion by Freidel, second by Clayton to approve the 2019 Dane County Library Service Agreement. Motion carried.

Motion by Wollner, second by Freidel to adjourn at 5:48. Motion carried.

Minutes submitted by Mary Riley, Secretary